

**Name:** .....

**Address:** .....

**E-mail/Phone:** .....

**Date:** .....

**To:**

**Landlord/Letting Agency/Agent Name:** .....

**Landlord/Letting Agency Address:** .....

## **Request for Reasonable Adjustment – Guide Dog/Assistance Animal**

Dear

I am writing to formally request a reasonable adjustment under the **Equality Act 2010** in relation to my tenancy at \_\_\_\_\_ specifically regarding my need to reside with a **guide dog / assistance dog**. As you may be aware, under the Equality Act 2010, landlords and letting agents have a legal duty to make reasonable adjustments for disabled individuals to ensure they are not placed at a disadvantage in relation to housing. My \_\_\_\_\_ is not a pet, but a medically necessary form of support to assist with my [visual impairment / disability / medical condition – insert as appropriate].

The presence of this trained assistance animal enables me to maintain my independence, health, and well-being. I have attached supporting documentation from my \_\_\_\_\_, as well as evidence of the dog's training, behavior, and vaccination status. I am fully committed to maintaining the property to a high standard and ensuring that the presence of the animal does not cause disruption to the property or neighbours. **I am happy to:**

- Cover any reasonable costs associated with cleaning or maintenance
- Provide any further documentation you may require
- Work with you to address any concerns respectfully
- I kindly ask for written confirmation of your consent to this reasonable adjustment within **14 days** of this letter. Thank you for your time and understanding. I look forward to your reply and to continuing a positive tenancy with your support.

Yours Sincerely,

**Name** .....

**Signed**

*(I will keep a copy of this letter and proof of delivery.)*